



RICK SNYDER
GOVERNOR

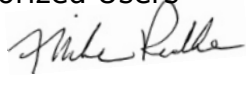
STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING

MICHAEL P. FLANAGAN
SUPERINTENDENT OF
PUBLIC INSTRUCTION

February 22, 2012

MEMORANDUM

TO: Local and Intermediate School District Superintendents
Public School Academy Directors
MEGS Level 5 Authorized Users

FROM: Michael W. Radke 
Director, Office of Field Services

SUBJECT: Announcement of Office of Field Services Spring Workshops

Registration is now available for the Michigan Department of Education (MDE), Office of Field Services (OFS) Spring Workshops. This year's Spring Workshops will provide both programmatic updates and training for the conversion from the Michigan Electronic Grants System (MEGS) to MEGS *Plus*.

Registration information and the draft agenda can be found by clicking on the "Regional Spring Workshops" link found under Current Topics on the OFS website, www.michigan.gov/ofc. Venues have limited capacity.

Participants must arrive thirty minutes prior to the workshop to sign-in and bring a laptop computer, power strip and extension cord in order to participate in the hands-on portion of the training. Continental breakfast will be provided.

STATE BOARD OF EDUCATION

JOHN C. AUSTIN – PRESIDENT • CASANDRA E. ULBRICH – VICE PRESIDENT
NANCY DANHOF – SECRETARY • MARIANNE YARED MCGUIRE – TREASURER
RICHARD ZEILE – NASBE DELEGATE • KATHLEEN N. STRAUS
DANIEL VARNER • EILEEN LAPPIN WEISER

608 WEST ALLEGAN STREET • P.O. BOX 30008 • LANSING, MICHIGAN 48909
www.michigan.gov/mde • (517) 373-3324